



MEETING AND EVENT FACILITIES

80a Turner Street,
Port Melbourne VIC 3207

OVERVIEW

ARRB is the National Transport Research Organisation and the leading provider of Australia's road and transport research, helping our nation build towards a connected mobility future.

As part of our commitment to knowledge transfer, ARRB is making its next-generation facilities available for use to external organisations.

Our first-class National Transport Research Centre in Port Melbourne boasts a variety of different sized rooms equipped with cutting-edge technology suitable for your events and meetings. All you need to do is bring your own device, plug in and focus on what you do best.

The state-of-the-art facilities and meeting rooms are available for break-out meetings, events and off-site company gatherings.

Get in touch with the ARRB Meeting and Event Facilities Team to arrange a tour or book a space.

ROOM SET-UP KEY



| FUNCTION SPACE | MAX CAPACITY | | | | |
|----------------------------------|--------------|-----|-----|-----|-----|
| | | | | | |
| Flinders | 24 | 22 | 70 | 42 | N/A |
| Monash | 24 | 18 | 50 | 36 | N/A |
| Auditorium - Flinders and Monash | 40 | 32 | 140 | 80 | N/A |
| Southern Cross | N/A | N/A | N/A | N/A | 14 |
| Mallee | N/A | N/A | N/A | N/A | 10 |
| Bells Beach | N/A | N/A | N/A | N/A | 10 |
| Innovation Lab 1 | 10 | 11 | N/A | N/A | 10 |
| Innovation Lab 2 | 10 | 11 | N/A | N/A | 10 |
| Innovation Labs 1 and 2 | 20 | 21 | 50 | N/A | 24 |

FACILITIES AND SUPPORT

We are committed to offering customised solutions that give you the space, services, equipment and access you need to make your meetings and events a success. All our rooms have wheelchair access except Innovation Labs 1 and 2.

ACCOMMODATION AND ACCESSIBILITY

We are located in Port Melbourne, 4km from Melbourne CBD, with neighbouring areas such as South Wharf and Docklands providing dozens of hotels, apartments, restaurants and other facilities. There are buses that connect to our closest station, Southern Cross. On-site parking is available but is limited and will need to be discussed with our event coordinators.

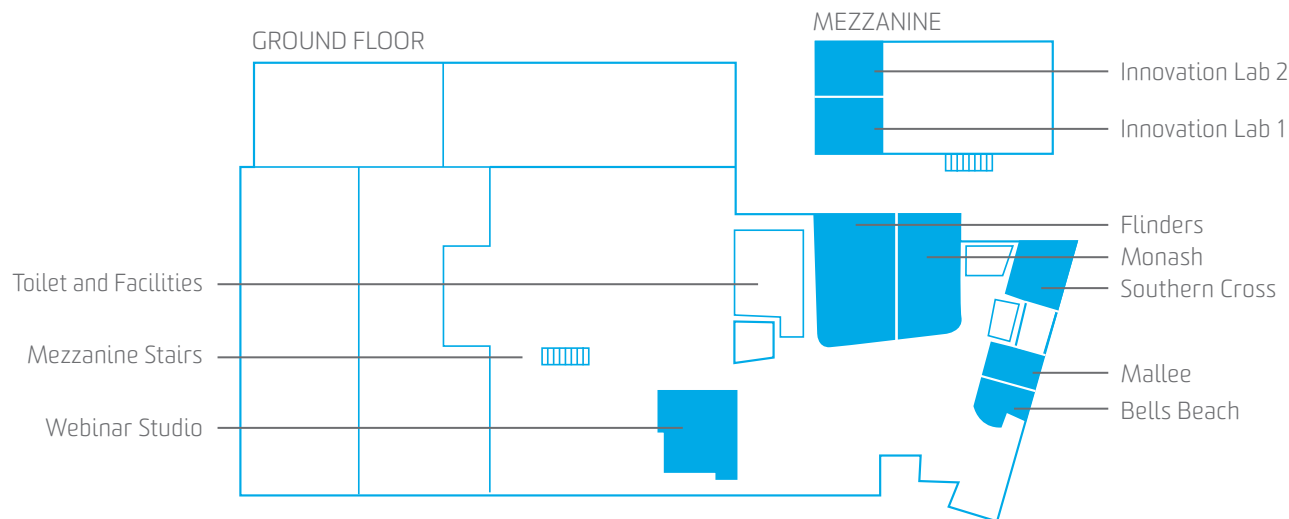
CUSTOMER SUPPORT

A big part of our service offering is our commitment to understanding your needs. Your customer support coordinator will look after your training needs, from sourcing additional training equipment to catering. ARRB's in-house IT technicians ensure each technical element is ready for your training event.

CATERING AND REFRESHMENTS

You are welcome to organise your own catering, or we can organise catering on your behalf. We provide a choice of healthy and delicious catering packages, and if you are running a multi-day training course your team will have plenty of variety across their training days.

FLOORPLAN



ROOM PRICING

| FUNCTION SPACE | HALF DAY | FULL DAY | EVENING |
|---------------------------------------|---------------------------------|---------------|-----------------------------------|
| | 8am until 12pm / 12pm until 4pm | 8am until 5pm | From 6pm (minimum 4-hour booking) |
| Seminar (Flinders or Monash) | \$950 | \$1,400 | Full Day + \$80 per hour |
| Auditorium - Flinders and Monash | \$1,200 | \$2,000 | Full Day + \$80 per hour |
| Board Room (Southern Cross) | \$500 | \$850 | |
| Meeting room (Mallee and Bells Beach) | \$350 | \$600 | |
| Innovation Lab (1 or 2) | \$500 | \$850 | |
| Innovation Labs - 1 and 2 | \$850 | \$1,200 | |

✓ **WIFI INCLUDED IN ROOM BOOKING**

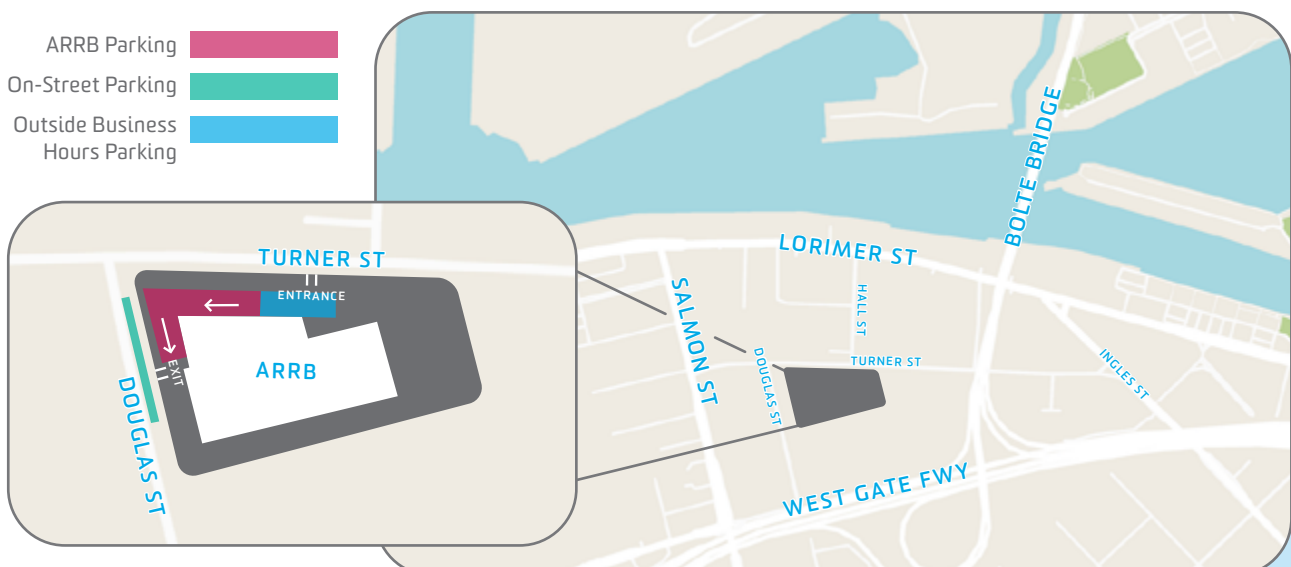
✓ **HIRE INCLUDES 1 HOUR BUMP IN, 30MINS BUMP OUT AND 1 HOUR IT SUPPORT (BUMP IN ONLY COMPLIMENTARY)**

| ADDITIONAL EXTRAS | COST |
|---|--|
| CATERING | |
| Nespresso Coffee and Tea | \$3 per person |
| Unlimited Soft Drink, Juice, Coffee and Tea | \$5 per person per day |
| Catering | Price of order + 20% service fee |
| A.V. | |
| Recording of Event | \$550 half day, \$650 full day |
| Microphone (Handheld or Lapel Mic) | \$80 |
| Laptop | \$100 |
| I.T. Assistance | \$80 per hour |
| EXTRAS | |
| Pens (Sets of 10) | \$6.00 each |
| Mints | \$15 per pack |
| A5 Notepads (Sets of 10) | \$20 each |
| Concierge | \$250 half day, \$400 full day, \$550 evening* |

*Please note concierge charge is compulsory for Auditorium and evening bookings.

DIRECTIONS AND PARKING

80a Turner Street, Port Melbourne VIC 3207



FLINDERS

A seminar room fitted with two projectors, perfect for workshops and seminars or presentations.

SUMMARY

- Capacity: 70 people
- Function: seminar, workshop or presentation
- Features: two projectors for video-conferencing with tracking camera
- Wireless and HDMI content sharing



SEATING OPTIONS



24 22 70 42

MONASH

A seminar room fitted with a projector, video-conferencing and content-sharing capabilities.

SUMMARY

- Capacity: 50 people
- Function: seminar, workshop or presentation
- Features: one projector and video-conferencing
- Wireless and HDMI content sharing



SEATING OPTIONS



24 18 50 36

AUDITORIUM - FLINDERS AND MONASH

A large auditorium fitted with three projectors, video-conferencing and content-sharing capabilities. This option allows for enormous flexibility and is ideal for larger workshops and seminars/presentations.

SUMMARY

- Capacity: 140 people
- Function: workshop or seminar
- Features: three presentation projectors, video-conferencing
- Wireless and HDMI content sharing



SEATING OPTIONS



40 32 140 80

SOUTHERN CROSS

A large board room-style meeting space with state of the art technology and access to a kitchenette.

SUMMARY

- Capacity: 14 people
- Function: meeting room
- Features: 79 " media screen
- Video-conferencing
- Wireless content sharing



SEATING OPTIONS



14

BELLS BEACH

A meeting room at the front of the office with easy access and a 55 " media screen.

SUMMARY

- Capacity: 10 people
- Function: meeting room
- Features: 55 " media screen
- Wireless and HDMI content sharing
- Whiteboard wall



SEATING OPTIONS



10

MALLEE

A private meeting room with access to a small kitchenette.

SUMMARY

- Capacity: 10 people
- Function: meeting room
- Features: 65 " media screen
- Video-conferencing
- Wireless and HDMI content sharing



SEATING OPTIONS



10

INNOVATION LAB 1 OR 2

Specially designed innovation spaces with state-of-the-art technology, overlooking the ARRB labs.

LAB 1

Outfitted with an 84 " media screen and with video-conferencing capabilities as well as wireless and HDMI content sharing.

LAB 2

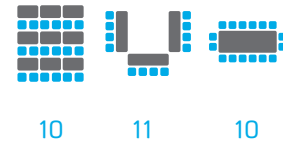
Sharing the same content sharing capabilities as Lab 1, with video conferencing and a 79 " media screen.

SUMMARY

- Capacity: 11 people
- Function: workshop or seminar
- Features: 84 " media screen (Lab 1) or 79 " media screen (Lab 2)
- Video-conferencing
- Wireless and HDMI content sharing



SEATING OPTIONS



COMBINED - INNOVATION LABS 1 AND 2

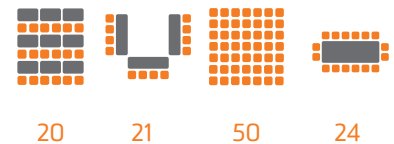
A large space designed to accommodate innovation and facilitate dynamic thinking, with access to an 84 " and 79 " media screen. The space overlooks the ARRB labs, with HDMI and wireless content sharing capabilities and access to conferencing technology.

SUMMARY

- Capacity: 24 people
- Function: workshop or seminar
- Features: 84 " and 79 " media screen
- Video-conferencing
- Wireless and HDMI content sharing



SEATING OPTIONS



MEETING & EVENT FACILITIES

ARRB.COM.AU

WEBINAR STUDIO

The ARRB webinar room is fully equipped with first-class sound technology, including soundproofing, sound equipment and webinar software for presenting and recording.

With capacity for four panellists plus moderator, the webinar room is one of the best in the roads and transport industry. The studio's excellent lighting options also make it an ideal location for filming presentations and interviews.

SUMMARY

- Capacity: four people
- Function: webinar and podcast
- Features: sound proofing, professional microphone
- Webinar software allows tracking of questions throughout and a detailed report following the webinar
- Recording availability

CONTACT US FOR PRICING



Former Deputy Prime Minister Michael McCormack in our webinar studio

BOOKING FORM

PLEASE COMPLETE AND SUBMIT
THE BELOW BOOKING FORM TO:

events@arrb.com.au

ONE OF OUR TEAM MEMBERS WILL BE IN
TOUCH WITH AVAILABILITY AND A QUOTE.

DATE(S): TIME (START AND END):

| ROOMS | TICK |
|----------------------------------|--|
| Seminar | Flinders: <input type="checkbox"/> |
| | Monash: <input type="checkbox"/> |
| Auditorium (Flinders and Monash) | Auditorium: <input type="checkbox"/> |
| Board Room (Southern Cross) | Board Room: <input type="checkbox"/> |
| Meeting Room | Mallee: <input type="checkbox"/> |
| | Bells Beach: <input type="checkbox"/> |
| Innovation Lab | Lab 1: <input type="checkbox"/> |
| | Lab 2: <input type="checkbox"/> |
| Innovation Labs (1 and 2) | Labs 1 and 2: <input type="checkbox"/> |

| ADDITIONAL EXTRAS | TICK |
|---|--------------------------|
| Nespresso Coffee and Tea | <input type="checkbox"/> |
| Unlimited Soft Drink, Juice, Coffee and Tea | <input type="checkbox"/> |
| Catering (Organised by ARRB) | <input type="checkbox"/> |
| Catering (BYO) | <input type="checkbox"/> |
| A.V. Recording of event half day | <input type="checkbox"/> |
| A.V. Recording of event full day | <input type="checkbox"/> |
| Microphone (Handheld or Lapel Mic) | <input type="checkbox"/> |
| Laptop | <input type="checkbox"/> |
| I.T. Assistance * | <input type="checkbox"/> |
| Concierge half day ** | <input type="checkbox"/> |
| Concierge full day ** | <input type="checkbox"/> |
| Pens (Sets of 10) | <input type="checkbox"/> |
| Mints | <input type="checkbox"/> |

Additional notes/comments:

*I.T. required for room recording or video conferencing.

**Concierge required if catering needs to be set up.

50% deposit to secure booking.

Cancellations made within 14 days of the event date, will enable a 0% fee refund.



The background image shows a modern office interior with a large blue circular overlay. The office has a high ceiling with exposed ductwork and modern lighting. A person is sitting on a blue sofa in the background. The blue circle contains white text providing contact information for ARRB.

FOR MORE INFORMATION CONTACT

ARRB iMPACT

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ARRB.COM.AU

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